

## Intern Opportunity- Business Development

TMQA is a leading international Life Sciences Quality Assurance consultancy organisation with offices in Edinburgh and Bratislava. We have an opportunity for a Business Development internship.

### The Position

The person appointed will be expected to focus on how we promote our business at events and on social media and will research potential market opportunities for TMQA.

We require a review of our publicity materials (including our website) and social media presence. This will include development / implementation of a strategy for connecting with potential clients and organising and contributing to our presence at industry events including a major international conference to take place in Manchester in November.

Market research is also important to us and the position will involve analysing the life science industry (particularly in Scotland) and identifying possible markets for TMQA. There will also be the opportunity to experience and assist with the day-to-day operations of a small, specialist company and observe how we manage our business.

### The Person

We are looking for someone who has a degree or qualification in Business Studies or a related subject. He or she must have a good understanding of how to use social media effectively and how to promote a professional services company. Our aim is to bring fresh ideas and approaches to how we promote ourselves to industry and academia.

This position would suit a recent graduate or someone who is looking for that first opportunity to start their career in business development. Good interpersonal and customer care skills are important as is the ability to use your own initiative whilst working within a small team.

This is a full-time position (35 hours per week) based in our office in Edinburgh. The salary will be £18,000 and there are 24 days' annual leave (both pro-rated for the agreed period of the contract). It is anticipated that the position will start in August.

### How to Apply

Please send you *curriculum vitae* and a short (<200 word) statement of why the job would be good for you – and you would be good for the job – to [careers@tmqa.co.uk](mailto:careers@tmqa.co.uk).